

**LCAP Advisory Meeting Minutes**  
**CAVA at San Joaquin**  
**June 13, 2025**

## **Welcome and Introductions**

- **Leah Fellows** (Director of Engagement and Community) welcomed attendees and introduced the meeting agenda
- Introduced meeting recorders: **Katie Shobe** and **Rhesa Curry**

## **Call to Order**

- **Leah Fellows** called the meeting to order at **2:02 PM**

## **Roll Call**

- **Representative from grades TK-2** – Not present
- **Representative from grades 3-5** – Not present
- **Representative from middle school** – Not present
- **Representative from high school** – Not present
- **Student Representative – Sonal Patel (Grade 9) and Sophia Engineer (Grade 8)** ✓ Present
- **Student Representative** – Not present

## **Additional Attendees**

- **Staff:** Leah Fellows, Katie Shobe, Rhesa Curry
- **Public Participants:** Melissa Ramirez, Nancy Mauri, Kristin McCaffrey, Nicole, Angela Young

## **Reminders for Committee Members**

- **Leah Fellows** reviewed meeting norms:
  - **Open Meeting Compliance (Green Act)** - Meeting designed for committee members, but open to public attendance
  - **Spanish Translation:** Available upon request (none requested)
  - **Meeting Duration:** Limited to 1 hour
  - **Conduct Expectations:** Civil and respectful behavior is expected
  - **Meeting Recordings:** Meeting not recorded
  - **Participation Expectations:** Committee members provide feedback; the public may comment during the designated time

## **Public Comment Specific to LCAP (3 minutes)**

### **Melissa Ramirez (Parent) - 4th LCAP Meeting Attendance**

- Reviewed goals across all nine school districts and noticed identical trends
- Questioned whether all nine schools have the exact needs

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- Reported mixed parent feedback: some requesting less required live instruction time online
- Noted mixed feedback on teacher responsiveness and communication across districts
- Appreciated special education staff, but wants to see differentiated goals per school
- Requested access to "raw data" from surveys

#### Nancy Mauri (1st Grade Teacher, CAVA San Joaquin)

- Expressed concerns about the level of transparency in teacher involvement in LCAP goal creation
  - Wants increased "depth and breadth" of teacher participation in goal development and follow-up
  - Feels teachers should have a greater voice in the LCAP process

#### Committee Review and Discussion of LCAP and Midyear Update

- **Leah Fellows** provided the mid-year update before the meeting and provided preparatory videos
- Committee reviewed and discussed the **proposed LCAP for 2025-26** (Year 2 of 3-year cycle), specifically:
  - **Goals, actions, and services**
  - **Expenditures**
  - **Data to track progress toward goals**
  - **Increasing and improving services for unduplicated students**
  - **Engagement of Educational Partners**

#### Questions for Committee Consideration:

1. Does the proposed plan align with the identified needs of students?
2. Does it support progress toward schoolwide goals?
3. Does it improve outcomes for all students, especially unduplicated students (English learners, foster youth, low-income students)?

#### Presentation of LCAP – Leah Fellows, Director, Engagement and Community

##### Current LCAP Goals (3-Year Cycle, Year 2)

**Goal 1:** Increase student achievement and proficiency for all students, including unduplicated students

**Goal 2:** Provide safe and effective learning environment that fosters positive school culture

**Goal 3:** Recruit, train, and retain qualified teachers (*maintenance goal*)

**Goal 4:** Decrease chronic absenteeism rate by 2% overall for each significant student group

**Goal 5:** Increase graduation rate and ensure students graduate from high school

##### Key Measurable Outcomes Reviewed

- Student achievement (test scores)
- Attendance rates

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- Graduation rates
- Progress of English learners

**Educational Partner Feedback Summary**

**Top 3 Rated Priorities:**

1. Ensure students graduate from high school (Goal 5)
2. Recruit, train, and retain qualified teachers (Goal 3, Action 2)
3. Ensure all students attend school (Goal 4)

**Comment Trends:**

- Concerns about live instruction (requests for more engaging classes)
- Mixed feedback on teacher responsiveness and communication
- Positive feedback about Special Education (SAI) staff

**Updates Based on Feedback**

- **Middle School:** Launching science camp for rising 8th graders
- **Process Improvement:** Providing short videos explaining LCAP/LCFF process before meetings
- **Parent Support:** Enhanced Compass team, more parent workshops, technology training
- **8th Grade:** Increasing teachers with single subject/supplemental credentials for core subjects
- **High School:** After-hours support classes (geometry, literature, A-G credit recovery, graduation support)

**Committee Review, Discussion, and Feedback Combined Session**

**Facilitator:** Leah Fellows

**Guiding Questions Posed:**

- Do you feel the goals and actions outlined in the LCAP effectively support student engagement, academic performance, and overall success?
- In what ways can we improve services to better meet the needs of all students, particularly those requiring additional support?
- What suggestions do you have to enhance the effectiveness of current initiatives?

**Recommendations and Comments from Committee Members**

**Student Representative – Sonal Patel (Grade 9)**

- Believes LCAP effectively addresses needs of high-needs students
- Finds LCAP comprehensive and addresses all concerns
- Confirmed alignment with student needs

**Student Representative – Sophia Engineer (Grade 8)**

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- Finds LCAP well-organized with clear focus on student engagement
- Believes "everything is well put out"
- Requested to connect with Leah Fellows regarding student engagement suggestions
- Confirmed LCAP is comprehensive and addresses all concerns

#### **Overall Committee Assessment**

Consensus: All committee members confirmed the proposed LCAP:

- Aligns with identified student needs
- Supports progress toward school-wide goals
- Improves outcomes for all students, especially unduplicated students
- No major deficits or concerns identified

#### **Additional Comments from Leah Fellows Before Closing**

- Followed up with all participants for additional feedback
- Mrs. Ramirez encouraged to consider becoming a committee member for a closer connection to the LCAP process and access to "raw data"
- Committee members can contact Leah Fellows or specific department directors for detailed breakdowns
- Survey results and climate survey data will be published on the CAVA website
- Family engagement policy going to the board for approval

#### **Additional Improvements for 2025-26 Implementation**

##### **Specific Enhancements by Grade Level:**

**TK-2:** Implementing DIBELS universal screener for math and ELA to enhance targeted remediation

**3rd-5th Grade:** Focus on professional development around high-performing teams and ongoing cycle of inquiry

**8th Grade:** Increase single-subject credentialed teachers for core subjects

**High School:** Strengthen feedback systems through professional development and collaborative teacher teams

**EL Program:** Using "No Red Ink" instead of off-to-class support

##### **System-Wide Improvements:**

- Enhanced ISP reimbursement outreach and process improvements
- Additional attendance support due to increased enrollment
- Increased support for MKV students

#### **Adjourn Meeting**

- Meeting adjourned at 3:05 PM